



REQUEST FOR QUOTATION

Date: 29 November 2023

RFQ No.: 100-23-10-2085

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number: _____

The **City Government of Pasig**, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of Various Medical Supplies, Equipment and Laboratory Equipment – City Health Office** with an Approved Budget for the Contract (ABC) of **Php 999,500.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.


The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.


Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Digital Blood Pressure Apparatus, -With Charger -LCD Display -Power Source: 1.5v 4 "AAA" batteries -Cuff Size: At least 5 3/4" (10) x 17 1/2" (1) (146mm x 446mm) cuff tube 23 5/8 (600mm) -Cuff Circumference: fits arm circumference 9" to 13" 220mm to 320mm		50	unit	1,500.00	75,000.00		
2	BP Apparatus w/ Stethoscope Manual (Pedia), -For pedia with double headed stethoscope -Manual arm type cuff size 18.4cm to 26.7cm arm circumference		20	pcs	1,500.00	30,000.00		
3	BP Apparatus w/ Stethoscope Manual (Adult), -for adult with double headed stethoscope -Manual arm type cuff size 22-32 cm arm circumference		60	pcs	1,000.00	60,000.00		
4	Digital Weighing Scale New Born/Infant, -for infant (capacity 14kg)		10	pcs	8,000.00	80,000.00		
5	Weighing Scale Heavy Duty w/ Height Measurement, -with 220kg capacity with no skid		10	pcs	6,500.00	65,000.00		
6	Non-Contact Body Infrared Thermometer, -Body temperature measurement: 32.0-43C -Power Supply: USB/2 AAA batteries -Response: 0.8 seconds -Stand by time about: 30s		54	pcs	1,000.00	54,000.00		

7	<p>Fetal Doppler,</p> <ul style="list-style-type: none"> -Large high contrast LCD display of Fetal Heart Rate (FHR) in big numbers (Height: 3.5 cm, Width: 4.8 cm) -High sensitivity probe to maximize performance in a wide variety of clinical applications and procedures and for sensitive detection in early gestation -Active noise reduction -Auto Switch-off -Probe frequency: from 2MHZ to 3MHZ -Probe cable length when fully extended is up to 11.5 ft. -Battery type supplied as standard: AA Alkaline batteries -Weight: Approximate 304 grams -Dimensions: Approximate Height 140 mm (5.5") Width 75 mm (3.0") Depth 33 mm (1.18") 		7	unit	5,000.00	35,000.00		
8	<p>Minor Surgical Set,</p> <ul style="list-style-type: none"> -Minor Surgery kit consisting of 14 pieces: Bandage Scissor- 16cm, stainless steal Surgical Straight Scissor- 16cm, stainless steal Kelly Curved Forcep- 14cm, stainless steal Kelly Straight Forcep- 14cm, stainless steal Thumb Forcep- 5.5inches, stainless steal Iris Straight Scissor- 11.5cm, stainless steal Iris Curved Scissor- 11.5cm, stainless steal Mosquito Straight- 5" (12.5 cm) 20mm jaw w/ full serration, stainless steel Mosquito Curved- 5" (12.5 cm) 20mm jaw w/ full serration, stainless steel Needle Holder- bulldog jaw, 16cm (6-114") Blade Handle #3 - 13.5cm, stainless steel Blade Handle#4- 13.5cm, stainless steel 		25	sets	10,500.00	262,500.00		
9	<p>Pulse Oximeter,</p> <ul style="list-style-type: none"> -Specs: Light weight / LED color screen, SPO2 bar graph perfusion is lower than <0.2% / automatically power off after 8s idling / Accuracy: SPO2 (70%-99%) +-2% / PR (30BPM-250BPM): +01BPM or +-1% Beep sound / Dimension: approximately 8.7cm x 6 cm x 59 cm/ Battery: AA) 		50	unit	1,500.00	75,000.00		
10	<p>Emergency Light,</p> <ul style="list-style-type: none"> -Rechargable -use 1 head (32 hours, 12 pcs brightled) 2 head (17 hours, 24pcs brightled) -wall mounted -automatically light up during power outage overcharge and over discharge protection circuit built in AC charger -power voltage: 220-240V -with built in AC charger 		5	pcs	2,000.00	10,000.00		
11	<p>Adult Cervical Collar,</p> <ul style="list-style-type: none"> -Hard, Dimension: At least 56cm (L) x At least 18cm (H) x 1.5cm (H) -Adjustable Size -Weight: 3.5Oz -Material: Plastic 		5	pcs	700.00	3,500.00		
12	<p>Examining Table w/ Mattress,</p> <ul style="list-style-type: none"> -Table frame made of stainless steel -Height and back board are adjustable easily 		4	pcs	20,000.00	80,000.00		

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	-Reclining height: appoximately 650mm, Lying surface: approximately 2,000 x 700mm -Mattress is wrapped with water proof artificial leather, approx 40mm thick hard-wearing -Dimension: at least 1.88(L) x 0.60(B) x 0.95(H) meters							
13	Medicine Cabinet, -2 Door glass slide with 5 glass shelves -Metal Slide -4 Mounted swivel rubber cator wheels -Door lock provided -Dimension: At least 16mm (L) x 31mm (W) x 60cm (H) -Backrest and knee angles of the strecher can be adjusted -Maximum back angle 75 degree		3	piece	20,000.00	60,000.00		
14	Collapsible Ambulance Stretcher, -Aluminum Frame -With foam -High Position: At least 195cm x At least 57cm x At least 875cm -Low Position: At least 198cm x At least 57cm x At least 22cm -Weight: 88 lbs -Load capacity: 350 lbs -with caster; caster size: 5 inches		3	unit	23,000.00	69,000.00		
15	Aluminum Portable Single Sink with Faucet, -(L) 70 x (W) 50 x (H) 75cm -27.5 x 19.6 x 29.5 inches		15	pcs	2,700.00	40,500.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.			Total		999,500.00			
DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

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**TERMS OF REFERENCE
(PASIG CITY HEALTH DEPARTMENT)**

1. Terms of Delivery of Approved Purchase Order

- Supplies should be delivered directly to the Medical Depot with the presence of one (1) Asset Inspector, one (1) End user and one (1) staff of Material Management staff.
- Delivery should be coordinated by the supplier to the respective end-user at least (2) working days prior to delivery for endorsement purposes and in anticipation of other circumstances that may arise.

2. The supplier shall either repair or replace any item or part in the said equipment that is found to be defective in material or in workmanship under normal use within 7 days.

3. Delivery Schedule

- Delivery must be complete within 30 working days upon issuance of Notice to proceed, not to exceed December 31, 2023

4. Payment Terms

- Payment will be processed upon completion of delivery with complete documents submitted


Manuel B. Baquilo Jr., RN
Licensed no. 0561582

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:


- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).


In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.

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2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement** (Form can be downloaded thru <https://www.gppb.gov.ph/downloadable-forms/#tab-61412>)
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [to be submitted upon delivery]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [to be submitted upon delivery].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph

SGD

ATTY. PONCE MIGUEL D. LOPEZ

Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:


Signature over Printed Name


Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

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